

Minutes – Cal SAF Executive Committee Meeting December 8th, 2022

1. Call to Order at 11:06 am.
2. Introductions and Establishment of Quorum: Helena Murry, Jane LaBoa, Rachelle Hedges, Tim Robards, Julianne Stewart, Julie Lydick, Kathleen Burr, Dave Bakke, Bill Keye, Ricky Satomi, Mike De Lasaux, Karin Linnen, John Todd, John Bradford, Tamara Hanna, J Lopez, Keith Gilless, Renaldo Arroyo.
3. Review Agenda – Minor changes due to participant’s schedules.
4. Approval of Aug 18th ECM Meeting Meetings. Motion by John Bradford, 2nd Dave Bakke, Minutes approved.
5. District 3 Rep Report (Todd) **SAF Board Meeting** - *The SAF Board of Directors is meeting in Washington, DC on December 9-10, 2022. I will be joining the meeting virtually.*
Cal SAF Excellence in Forestry Award for Cal Poly Humboldt Student - *National SAF supports the spirit of the award but believes an MOU or contract is needed to outline processes and expectations.*
Membership - *Membership is currently 9,461 (as of 10/31/22) In 2021, our numbers were 9,340 In 2020, our numbers were 9,599 We have 803 new members (315 are reinstated and 488 are new to SAF) In 2021, our numbers were 677 (437 are reinstated and 240 are new to SAF) In 2020, our numbers were 635*
Renewal and Retention: - Created 2023 Membership Campaign Created an Exit Survey for expired member feedback to be launched on Nov 1st
Membership Recruitment: Membership join campaign targeting dropped Young Professionals
Membership join campaign targeting nonmembers that attended SAF22
2022 National Convention
SAF2022: On Demand registration and access is now open. This event is complimentary for those who attended convention in-person and offered for a separate fee for those who didn't. On Demand participants will have access all Plenary and Thursday Think Tank sessions, as well as over 150 technical session presentations on ForestEd. On-demand access will be available until March 1, 2023. Attendees can earn up to 29.5 CFEs. The pricing for non-convention attendees is \$225 for members and \$100 for students
Foresters' Fund - *Foresters' Fund supported local units with over \$47,000 in funding in 2022 Foresters' Fund provided support for 18 projects and events that supported forestry education and outreach. Deadlines to submit Foresters' Fund proposals for funding in 2023 are February 15; June 15; and September 15. Visit [the Foresters' Fund web page](#) for information on how to apply.*
SAF and Urban Forests Coalition Share Principles for New Funding
The Sustainable Urban Forests Coalition (SUFC) recently sent a letter to USDA Forest Service leadership regarding new funding available to the Urban and Community Forestry program from the Inflation Reduction Act.
Led by SAF, the letter was signed by 25 SUFC member organizations and outlined high-level principles for the agency to consider as it begins implementing the \$1.5 billion allocated through 2031.

6. Policy & Communications (Keye / Stewart) – Bill gave a background on the giant sequoia and wildfire position statements. Comments from Julie Stewart, Jane LaBoa, Dave Bakke, Keith Gillless, and John Todd on the wildfire paper. Julie was pleased that national SAF gave Cal SAF full leeway on this paper. Motion (below) by John Bradford to approve by Julie Stewart 2nd motion language: **Approve the policy statement as submitted to National SAF, with the provision to delegate to Bill, Jane, and Julie to develop language in response to National’s suggestions, not including changes to the preface or the section pertaining to “agenda driven science”.** Motion approved. Share final version with Rachelle and Karin, post on website, communicate with National that we considered their comments. Timing: finalize by Winter Meeting, rollout prior to fire season, including a presentation to the BOF, copies to various affiliated organizations.
7. Follow up on message from SAF member Larry Cabodi. Dave Bakke offered to reach out to Larry for clarification, mentioning the new Cal SAF policy statements.
8. National Convention Update (Kelly)
9. Chair Report (Hedges)
 - a. 2023 Meeting Schedule (handout)
 - i. Vote to adopt schedule. Motion by Rachelle to adopt the schedule with the addition of the call-in link, 2nd by Karin Linnen. Motion approved.
 - b. Position Transitions
 - i. Welcoming Helena Murray as incoming Vice-Chair. John Bradford Treasurer, Jane LaBoa Secretary, Reynaldo Arroyo Education Chair, Julie Stewart Policy Chair.
 - ii. Vote to approve election results (see handout). Motion to approve election results as recorded by Kathleen Burr by Rachelle Hedges, 2nd by Tim Robards. Motion approved. Need to send roster to national by Jan. 1
10. Chair Elect Report (Linnen / Murray)
 - a. Winter meeting planning – Registration open soon. Jan 26-28, 2023, hosted in collaboration with Cal Poly Humboldt and College of the Redwoods. Poster session, student oriented. Outreach to students at all forestry schools. Tour of Arcata Forest/park.
 - b. CFA request for Cal Fire grant process comments letters. Discussion. Cal SAF was late in hearing about the comment opportunity. Consensus that the timeframe is too short to provide a meaningful review for us to use our logo on the letter. Provides an opportunity to let Cal Fire et al. know we are interested but would need to be notified earlier in the future. Karin will notify CFA about our decision.
 - c. Google drive progress.
11. Past Chair Report (Robards) – nothing to report.
12. Secretary Report (LaBoa) – nothing to report.
13. Treasurer Report (Bradford) – see handouts.
 - a. Year-end report – ending the year in good shape. -\$22,000 but off setting grant income isn’t included in that figure.
 - b. Proposed 2023 Budget – not prepared yet but could be ready by Winter Meeting if John sends out a draft budget by 2nd week of January, followed by a short BOD meeting prior

and/or BOD email discussion and approval. Questions: Effect of 2023 convention?
Discussion of education grants.

14. Executive Director Report (Burr)

- a. Newsletter articles ASAP! Ready to send.
- b. Google group with email coming soon so Kathleen doesn't have to use her personal email to send the newsletter.

15. Awards – see handout

- a. 2023 SAF Fellow Candidates (Lydick)
 - i. Finalize list of candidates & confirm who will write nominations. Discussion of candidates.
- b. 2022 Cal SAF Volunteer Award (Lydick)
 - i. To be formally presented at the 2023 winter meeting in January. Recognizing Reedley College students and instructors for their work on FCD.
 - ii. Vote to approve nominations prepared by Julie Lydick: Rachelle moved to approve the nominations, 2nd by Tim Robards. Motion approved.

16. Education (Arroyo / Satomi) See handouts including year-end reports. Renaldo on the call.

- a. FIT & FCD Year End Report
- b. 2023 Planning ongoing

Ricky Satomi's notes:

*FIT sessions dates are: Tuolumne June 24 - July 1, Shasta July 16 - July 22, Humboldt July 9 - July 15. Registration will open on February 1st, 2023. SAF Executive committee members have an open invitation to attend any of the sessions. Please contact Renaldo or Ricky if you are interested. Draft annual report pending the updated Cal SAF review. I am requesting Cal SAF to send any revisions and the updated profit/loss statement by **December 31st** so that we can distribute the report to program sponsors and volunteers. Apologies, we had to rebuild the report from scratch so this is the best I could come up with on short notice.*

FIT updates from my end are:

- *Humboldt, Shasta and Tuolumne are on track to proceed. Two of our educators have opted not to return citing burnout, but we been able to refill their positions. Jonelle Mason, Northern California PLT Coordinator will be the Shasta K-3 educator, and Terri Thacker is returning as the Tuolumne K-3 Educator.*
- *Closing date for the UC Education Coordinator that will help FIT coordination closes on December 27th. We hope to have an individual hired by end of February.*
- *FIT Annual Review is on December 19th. We will have more information on session specific needs after that. Known concerns are:*
 - *Shasta FIT does not have a NR director*
 - *Tuolumne FIT may not have a logistics coordinator*
 - *Eventbrite registration management is poorly suited for FIT registration needs. Recommendations on alternate registration programs are welcome.*

FIT leadership will be convening a small working group to develop 1-2 day FIT-lite sessions. There is interest in using the Project WILD curriculum. SAF perspective on whether these training should maintain the current FIT program focus (on need for management in forests) should be maintained or topics should be provided. Project WILD is a fish and wildlife curriculum. This will likely result in greater expenditure of FIT funds compared to previous years. I would like to again request a reporting on the balance of funds held by SAF allocated specifically to the FIT program. As we look for ways to increase SAF's education through the FIT program, feedback on number/location/budget for these FIT-lite programs will be helpful.

Discussion of grant applications, overhead (including positions for the programs).

17. Chapter Reports

Bay Area (Bakke) – Meeting speaker was a representative from Tahoe Forest Products; Chapter sent letter regarding a park proposal; newsletter was sent; met with Bruce Goines (Marin wildfire group, retired USFS) regarding a lawsuit about management of UC lands above UCB campus. May have a weekday field meeting in January with EB regional parks.

Sac-Tahoe (LaBoa) Chapter meeting on 12/14 in El Dorado County. Kevin Conway will be the speaker.

18. New Business

Clarity on BOD meetings. Take notes and post minutes from BOD meetings or not? BOD meetings have evolved from logistics and pre-planning meetings to more business being conducted. Four EC meeting per year (four hours in duration). Now having in between holding one hour BOD meetings monthly. Should BOD meetings be closed session meetings and then report out at EC meetings? Rachelle proposed that we revise the role of the BOD to a small group, time-sensitive issues, personnel/sensitive issues, not post the schedule on the website. Immediate past chair could take notes and Chair report out at next EC meeting.

19. Next Meeting: In-person at winter meeting, January 26-28, 2023.

20. Meeting adjourned at 3:05 pm.